

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Our engineers are working on an C way to recharge our XZ876 electric engines.
 (A) economy
 (B) economics
 (C) economical
 (D) economically
102. *The Mousetrap*, Agatha Christie's mystery play, is _____ to be her best play.
 (A) regarded
 (B) criticized
 (C) appeared
 (D) considered
103. We guarantee that you will not find a better price _____.
 (A) where
 (B) nowhere
 (C) anywhere
 (D) somewhere
104. Some seaweeds have been found to be _____ effective for treating diabetes.
 (A) exactly
 (B) closely
 (C) abruptly
 (D) remarkably
105. A food critic should examine how _____ presented before writing a restaurant review.
 (A) a dish
 (B) each dish is
 (C) is each dish
 (D) will the dish be
106. The conference will _____ on workplace health and safety matters.
 (A) deal
 (B) focus
 (C) explore
 (D) consist
107. A spokesperson for MetroWorks confirms that ticket prices _____ by five cents next month.
 (A) decreased
 (B) to decrease
 (C) will decrease
 (D) would decrease
108. Mr. Bullet _____ that all employees sign their new contracts before the end of the day.
 (A) feels
 (B) needs
 (C) informs
 (D) requests
109. In most companies, employees have their income tax _____ automatically from their monthly salary.
 (A) deduct
 (B) deducted
 (C) to deduct
 (D) to be deducted
110. Music videos help the music industry increase its _____.
 (A) prizes
 (B) profits
 (C) rewards
 (D) reviews
111. We wonder whether 25 days _____ enough time to complete our order.
 (A) is
 (B) be
 (C) are
 (D) will
112. The deadline for _____ income taxes is April 15.
 (A) filing
 (B) placing
 (C) earning
 (D) transferring
113. _____ bad weather, the Bubblebee Fair will be canceled.
 (A) As long as
 (B) In the event of
 (C) Provided
 (D) Supposing
114. Communications technology _____ for approximately two percent of global carbon dioxide emissions.
 (A) totals
 (B) presents
 (C) accounts
 (D) generates

115. By the time Mr. Baker arrived at the office, the news of his promotion _____ around the department.
 (A) had circulated
 (B) have circulated
 (C) would circulate
 (D) used to circulate
116. Social networking sites are gaining _____ among employers as a recruiting tool.
 (A) growth
 (B) practice
 (C) increase
 (D) popularity
117. Frozen Chinese food is _____ available at major supermarkets and delicatessens.
 (A) wide
 (B) width
 (C) widely
 (D) widen
118. To _____ an appointment, please call between 8:00 a.m. and 5:00 p.m.
 (A) do
 (B) call
 (C) take
 (D) make
119. Please note that résumés without references _____ accepted.
 (A) cannot
 (B) will not be
 (C) should not
 (D) must not have
120. Our technicians have _____ that the problem was caused by a failure in the XJ97 unit.
 (A) repaired
 (B) invented
 (C) determined
 (D) appreciated
121. The transportation department announced that Highway 697 which _____ closed this Friday for repairs will now be closed this Sunday instead.
 (A) will be
 (B) is being
 (C) has been
 (D) was to be
122. On Monday, Ms. Anna Pappas announced her _____ from Brec Corp.
 (A) quit
 (B) leave
 (C) statement
 (D) resignation
123. The first set of videos is complete and we will post them on the website _____ the week.
 (A) at
 (B) on
 (C) until
 (D) within
124. If you have already paid your bill, please _____ this notice.
 (A) discover
 (B) disregard
 (C) disappear
 (D) discontinue
125. The ASKE workshop, originally _____ on Thursday 18 October, has been canceled.
 (A) scheduled
 (B) scheduling
 (C) will schedule
 (D) was scheduled
126. Be sure to proofread the report _____, before sending it off for printing.
 (A) surely
 (B) primarily
 (C) thoroughly
 (D) enormously
127. We reserve the right to _____ fees as needed.
 (A) adjust
 (B) adjusted
 (C) adjusting
 (D) adjustment
128. Our human resource department uses a telephone interview to _____ job applicants.
 (A) settle
 (B) screen
 (C) decide
 (D) discuss
129. If we had received your instructions earlier, we _____ your order.
 (A) will update
 (B) had updated
 (C) would update
 (D) would have updated
130. The annual meeting has been canceled; please _____ your schedules.
 (A) allow
 (B) refine
 (C) adjust
 (D) remove

131. Shurton's new book consists of ten short stories, _____ are about his travel experiences.
 (A) mostly
 (B) they most
 (C) mostly that
 (D) most of which
132. We have been receiving complaints from customers that the SJ F 1976c instruction manual is too _____.
 (A) missing
 (B) worrying
 (C) dissatisfied
 (D) complicated
133. Mr. Thompson has requested that Ms. Smith _____ the general meeting.
 (A) attend
 (B) will attend
 (C) is attending
 (D) has attended
134. Johnson's argument for changing vendors was very _____.
 (A) worthy
 (B) reliable
 (C) winning
 (D) persuasive
135. Many of the features of the XMP21 are _____ to those of the XMP22.
 (A) suitable
 (B) intelligible
 (C) comparable
 (D) foreseeable
136. All job applicants are required _____ a completed application form and their résumé.
 (A) submit
 (B) to submit
 (C) to be submitting
 (D) for submission
137. Only sales representatives who have signed a confidentiality agreement _____ to have full access to client records.
 (A) can
 (B) must
 (C) ought
 (D) should
138. This offer is limited _____ new customers.
 (A) by
 (B) of
 (C) to
 (D) with
139. North Bank has indicated that it is willing to _____ us up to \$10 million.
 (A) lend
 (B) save
 (C) spend
 (D) borrow
140. It now seems _____ that we will be able to send you a replacement in time.
 (A) unlike
 (B) unlikely
 (C) unlikable
 (D) unlikelihood